

# LEASE APPLICATION

For Unit \_\_\_\_\_

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Tenant Name: \_\_\_\_\_  
(First) (Middle) (Last)

Name of Company: \_\_\_\_\_

Type of Company (Check): Sole Proprietorship \_\_\_\_ Partnership \_\_\_\_ Corporation \_\_\_\_ LLC \_\_\_\_ LP \_\_\_\_

Year Business Established: \_\_\_\_\_ Number of Employees (Including officers) \_\_\_\_\_

Current Address: \_\_\_\_\_  
Number & Street City/State/Zip Code

Telephone: (\_\_\_\_) \_\_\_\_\_ - \_\_\_\_\_ Facsimile: (\_\_\_\_) \_\_\_\_\_ - \_\_\_\_\_

Current Landlord: \_\_\_\_\_ Landlord Telephone: (\_\_\_\_) \_\_\_\_\_ - \_\_\_\_\_

Years in current location: \_\_\_\_\_ Square foot leased: \_\_\_\_\_ Monthly rental amount \$ \_\_\_\_\_

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**VITAL INFORMATION: Fill in entirely, including information of all Sole Proprietorship or Partnership Partners and Major Shareholders of a Corporation. If additional space is required, attach an additional page.**

1) Name: _____	2) Name: _____
Home Address: _____	Home Address: _____
City/State/Zip: _____	City/State/Zip: _____
Phone #: _____	Phone #: _____
Social Security #: _____	Social Security #: _____
Drivers Lic#/State: _____	Drivers Lic#/State: _____
Own or Rent Home Noted Above: _____	Own or Rent Home Noted Above: _____
# Years at this Address: _____	# Years at this Address: _____
Date of Birth: _____	Date of Birth: _____

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**CHECKING ACCOUNTS: Please list all checking accounts, both personal and Company (use separate sheet if necessary and include all information requested).**

1) Bank & Branch: _____	
Address: _____	
Phone #/Contact: _____	Account #: _____
Present Balance: _____	Date Opened: _____
2) Bank & Branch: _____	
Address: _____	
Phone #/Contact: _____	Account #: _____
Present Balance: _____	Date Opened: _____

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**REAL ESTATE – HOME MORTGAGE: If more than two properties are owned, please list properties on a separate sheet including all information requested.**

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- 1) Property Address: \_\_\_\_\_  
Mortgage Holder: \_\_\_\_\_  
Approximate Property Value: \_\_\_\_\_ Date Acquired: \_\_\_\_\_  
Mortgage Balance: \_\_\_\_\_ Payment (monthly): \_\_\_\_\_
- 2) Property Address: \_\_\_\_\_  
Mortgage Holder: \_\_\_\_\_  
Approximate Property Value: \_\_\_\_\_ Date Acquired: \_\_\_\_\_  
Mortgage Balance: \_\_\_\_\_ Payment (monthly): \_\_\_\_\_

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**LIST YOUR FOUR LARGEST (by Dollar Volume) SUPPLIERS**

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- |                   |                   |
|-------------------|-------------------|
| 1) Company: _____ | 2) Company: _____ |
| Contact: _____    | Contact: _____    |
| Phone #: _____    | Phone #: _____    |
| Address: _____    | Address: _____    |
| 3) Company: _____ | 4) Company: _____ |
| Contact: _____    | Contact: _____    |
| Phone #: _____    | Phone #: _____    |
| Address: _____    | Address: _____    |

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**AUTOMOBILES OWNED:**

- 1) Make/Year/Model: \_\_\_\_\_ License #: \_\_\_\_\_  
Loan Amount: \_\_\_\_\_ Lender: \_\_\_\_\_ Approximate Value: \_\_\_\_\_
- 2) Make/Year/Model: \_\_\_\_\_ License #: \_\_\_\_\_  
Loan Amount: \_\_\_\_\_ Lender: \_\_\_\_\_ Approximate Value: \_\_\_\_\_

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**MISCELLANEOUS INFORMATION:**

- Are you a co-owner, endorser, or guarantor on any loan or contract? Yes or No (Circle One)  
If Yes, for Whom? \_\_\_\_\_ Outstanding Balance: \_\_\_\_\_  
If Yes, for Whom? \_\_\_\_\_ Outstanding Balance: \_\_\_\_\_
- Are there any unsatisfied judgments against you? Yes or No (Circle One)  
If Yes, for Whom? \_\_\_\_\_ Outstanding Balance: \_\_\_\_\_  
If Yes, for Whom? \_\_\_\_\_ Outstanding Balance: \_\_\_\_\_
- Have you declared bankruptcy in the last 14 years? Yes or No (Circle One)  
If Yes, where? \_\_\_\_\_ Date filed? \_\_\_\_\_
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**PLEASE ATTACH MOST RECENT FINANCIAL STATEMENT OR FILL OUT THE FOLLOWING**

FINANCIAL STATEMENT OF \_\_\_\_\_

Balance Sheet as of \_\_\_\_/\_\_\_\_/\_\_\_\_

<u>Assets</u>		<u>Liabilities and Net Worth</u>	
Cash on Hand and in Banks	\$ _____	Accounts, Notes Payable to Banks	\$ _____
US Government Securities	\$ _____	Accounts, Notes Payable to Relatives	\$ _____
Accts, Loans, & Notes Rec.	\$ _____	Accounts, Notes Payable to Others	\$ _____
Cash Surrender Val. Life Ins.	\$ _____	Rents and Interest Due	\$ _____
Other Stocks and Bonds	\$ _____	Taxes Due	\$ _____
Inventory	\$ _____	Liens on Inventory	\$ _____
_____	\$ _____	_____	\$ _____
Automobiles – Number (____)	\$ _____	Loan Balance on Automobiles	\$ _____
Real Estate	\$ _____	Mortgage on Real Estate	\$ _____
_____	\$ _____	_____	\$ _____
_____	\$ _____	_____	\$ _____
Other Assets (itemize)	\$ _____	Other Liabilities (itemize)	\$ _____
_____	\$ _____	_____	\$ _____
_____	\$ _____	_____	\$ _____
<b>Total Assets (A)</b>	<b>\$ _____</b>	<b>Total Liabilities (B)</b>	<b>\$ _____</b>
		<b>Net Worth (A-B)</b>	<b>\$ _____</b>
<b>Gross Revenue for 12 months ending</b> ____/____/____			<b>\$ _____</b>
<b>Net Income after taxes for 12 months ending</b> ____/____/____			<b>\$ _____</b>

**PLEASE ATTACH MOST RECENT TAX RETURN**

**TENANT/COMPANY/UNDERSIGNED INDIVIDUALS REPRESENT THAT THE INFORMATION AND FACTS CONTAINED IN THIS APPLICATION ARE TRUE AND CORRECT. THIS APPLICATION IS CONSIDERED PART OF THE LEASE AND LANDLORD RELIES ON SUCH REPRESENTATION IN ENTERING INTO A LEASE. IF ANY REPRESENTATIONS CONTAINED HEREIN IS DISCOVERED TO BE FALSE OR MISLEADING, COMPANY AND INDIVIDUALS MAKING SUCH FALSE REPRESENTATIONS SHALL BE PERSONALLY LIABLE FOR DAMAGES CAUSED FROM SUCH FALSE REPRESENTATIONS AND IN ADDITION TO OTHER REMEDIES TO RECOVER DAMAGES, THE LEASE MADE ON THE STRENGTH OF THIS APPLICATION MAY, AT THE OPTION OF LANDLORD, BE TERMINATED AT ANY TIME. ADDITIONALLY LANDLORD OR ITS AGENTS, ARE HEREBY GRANTED PERMISSION TO VERIFY ALL INDIVIDUAL AND COMPANY CREDIT AND OTHER INFORMATION PROVIDED HEREIN AND TO OBTAIN ANY INDIVIDUAL AND COMPANY CREDIT REPORTS THEY DEEM NECESSARY.**

Signature: \_\_\_\_\_ Signature: \_\_\_\_\_  
 Name Printed: \_\_\_\_\_ Name Printed: \_\_\_\_\_  
 Title: \_\_\_\_\_ Title: \_\_\_\_\_